ST CLARE'S CATHOLIC COLLEGE POLICY:

STUDENT USE OF PRIVATE MOTOR VEHICLES

TRAVEL TO AND FROM SCHOOL

Students who are licensed drivers are free to drive to/from school. This is a matter for them, their parents and the owner of the vehicle. The school and the Maitland-Newcastle Catholic Schools Office are not responsible for drivers or passengers travelling in private vehicles to/from school. Parking for student-driven vehicles is not available on school grounds. The school and the Maitland-Newcastle Catholic Schools Office are not responsible for the security of such vehicles during school hours nor when used for school-related events.

STUDENT USE OF PRIVATE MOTOR VEHICLES DURING SCHOOL HOURS AND ACTIVITIES

Students who are licensed drivers **MAY** be given permission **to transport themselves/siblings** to/from appointments or other urgent needs during school hours. This is a matter for them, their parents and the owner of the vehicle. The school and the Maitland-Newcastle Catholic Schools Office are not responsible for drivers or sibling passengers travelling in private vehicles under these conditions.

Before any student of St Clare's is given permission by the school to use a private motor vehicle to transport **other student(s)** during school hours or to/from a school arranged excursion out of normal school hours, the Principal (or his/her representative) must ensure the following conditions are met:

- There must be an urgent need (as determined by the school) for such transportation and, as such, this permission will be the exception not the rule.
- The student driver is licensed.
- The motor vehicle is registered.
- The motor vehicle is comprehensively insured.
- Current driver's licence and car registration details must be sighted prior to giving permission for students to be transported in the vehicle.
- Written permission to use the vehicle must be obtained from the parent(s) of the student driver.
- Written permission to transport other students must be obtained from the parent(s) of the student driver.
- Written permission must be obtained from the parent(s) of students being transported as passengers.
- The number of passengers in the vehicle must not exceed the number of seat belts or, in the case of larger vehicles, the number of passengers that the vehicle is licensed to carry.
- The driver must conform to NSW road rules at all times.
- The driver is responsible for all passengers being properly restrained in a seatbelt or approved child restraint.
- The driver of the vehicle and passengers are sensible and responsible enough to justify the concession made to them.

These conditions also apply where students may be attending TAFE or other school-linked courses which are conducted at locations other than the school.