

**St Clare's Catholic High School**

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Person(s) Responsible	Assistant Principal, Wellbeing Leaders of Wellbeing & Engagement
Date written	Currently Under Review (2025)
Review Date	Currently Under Review (2025)
Date Last reviewed	Currently Under Review (2025)
Associated School Documents	Behaviour Management Procedures WH&S Policy and Guidelines

1. Rationale

The Catholic school endeavours to provide an experience of high-quality interpersonal relationships of care and support. As a result, the culture of the school needs to be respectful of the individual, a safe and secure environment and one that is healthy allowing students to become discerning self-disciplined and contributing members of society.

The wearing of the formal school uniform and wearing it correctly are signs of self-respect and respect for others in the school community. It is a symbol of community membership, common purpose and beliefs. In terms of safety, the uniform provides for modesty, identity and is protective in the daily school environment.

The uniform sets boundaries and parameters for dress and personal presentation. The setting of such boundaries and student's compliance with them are important in developing self-discipline, perspective and balance in life and a sense of right and wrong.

2. School Uniform Requirements

Items of uniform are only available for sale from Workwise Clothing, 49 Whitbread Street, Taree 6552 2371

GIRLS' UNIFORM 7 – 10

- Lemon Blouse - Sleeves are to be worn down
- Inverted pleat style skirt
 - Must be worn on or above hip bone
 - Must not be more than 5cm above the top of the knee
- Short plain white socks. - Socks are to be at ankle in length
- Woollen jumper or fleece top or tracksuit jacket (all with school crest)
 - Coloured knitwear, if worn must be covered by correct school knitwear
 - Hoodies are not acceptable
- Slacks (optional)
- Black leather tongued, lace up shoes - polishable leather uppers. (boots are not acceptable)

GIRLS' UNIFORM 11 – 12

- Green Blouse - Sleeves are to be worn down
- Inverted pleat style skirt
 - Must be worn on or above hip bone
 - Must not be More than 5cm above the top of the knee
- Short plain white socks. - Socks are to be at ankle in length
- Woollen jumper or fleece top or tracksuit jacket (all with school crest)
 - Coloured knitwear, if worn must be covered by correct school knitwear
 - Hoodies are not acceptable
- Slacks (optional)
- Black leather tongued, lace up shoes - polishable leather uppers. (boots are not acceptable)
- May wear their commemorative jacket

GIRLS' SPORT UNIFORM 7 – 10

- Polo shirt with school crest
- St Clare's bottle green microfibre shorts
- Short plain white socks – at ankle in length
- Year 10 may wear their commemorative sports shirt
- Running or Cross training shoes. (Canvas shoes are not acceptable)
- Microfibre tracksuit with school crest

BOYS' UNIFORM 7 – 10

- White short sleeve shirt with school crest
- Grey permanent press fabric shorts or long pants - must be worn on or above the hip bone
- Belts optional - plain black only
- School mid grey socks at ankle in length
- Woollen jumper or fleece top or tracksuit jacket (all with school crest)
 - Coloured knitwear, if worn must be covered by correct school knitwear
 - Hoodies are not acceptable
- Black leather tongued, lace up shoes - polishable leather upper (boots are not acceptable)

BOYS' UNIFORM 11 – 12

- White short sleeve shirt with green piping and school crest
- Grey permanent press fabric shorts or long pants - must be worn on or above the hip bone
- Belts optional – Plain Black only
- School mid grey socks at ankle in length
- Woollen jumper or fleece top or tracksuit jacket (all with school crest)
 - Coloured knitwear, if worn must be covered by correct school knitwear
 - Hoodies are not acceptable
- Black leather tongued, lace up shoes - polishable leather upper. (boots are not acceptable)
- May wear their commemorative jacket

BOYS' SPORT UNIFORM 7 – 10

- Polo shirt with school crest
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- Running or Cross training shoes. (Canvas shoes are not acceptable)
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3. General Uniform and Grooming Standards

HAIR

- Hair is to be well groomed and kept tidy. No dreadlocks, no shaved patches or other extremes. It is not acceptable to have patches, panels, streaks and tips such as blonde, black, green, purple, blue etc.
- Long hair (longer than shoulder length) must be tied back at all times for both male and female students
- Facial Hair - clean shaven at all times
- Colour - 1 or 2 shades from the natural looking colour of hair is acceptable
- Hair accessories - plain black, white, gold or green

JEWELLERY

- The only acceptable jewellery is a watch, a ring and a small, silver or gold metal stud or sleeper, maximum 1 per ear lobe. A single gold or silver necklace is acceptable
- Jewellery is to be kept to a minimum. Eyebrow, nose, face, tongue and lip jewellery are not acceptable

HATS

- All students are encouraged to wear a hat at all times when outside in the sun including before school, recess, lunch, during sport and PDHPE lessons. Students may decide to not wear their hat when either in a shaded or sheltered area.

BAGS

- Students will have appropriate schools bags which allow for the care of the contents, including computer devices. No string/shoulder bags allowed

MAKEUP/NAIL POLISH

- Is not allowed for any student in Year 7-10
- Students in Year 11 and 12 may use makeup but it must be kept to a minimum (Natural)
- All students in Years 7 to 12 are not allowed to wear nail polish

BODY ART

- Tattoos are not acceptable and should not be visible at any time. (this includes swimming events)

4. Responsibilities

The Principal will

- Implement a whole school approach to the implementation of the school uniform policy
- Work in partnership with staff, parents and the school community to achieve the purposes of this policy
- Ensure that staff have a working knowledge of the policy and procedures
- Respond promptly and appropriately to any breach of this policy

The School staff will:

- Work in partnership with the School Executive, parents and students to achieve the purposes of this policy
- Ensure students are aware of and understand the requirements of the uniform policy and its procedures
- Enforce in all school settings the expectations and guidelines of this policy
- Chronicle on compass, using the 'Uniform Observation form' any student not in correct uniform and without a green slip

The Students will:

- Follow school Uniform policy, procedures and guidelines at all times
- Work in partnership with the staff of St Clare's to ensure that the school is well represented in all school and community settings
- See their Leader of Wellbeing & Engagement at the start of the school day if out of uniform and collect a out of uniform slip, if they have a note or not

The Parents/Carers will:

- Ensure their children are aware of and understand the requirements of the uniform policies and its procedures
- Work in partnership with St Clare's staff to achieve the purposes of this policy
- Ensure you child has a note if unable to wear correct uniform
- Rectify uniform issues as soon as possible
- In cases of genuine need, advise the Principal, and the school will acquire uniform items for students or subsidise purchase

5. Procedures (for out of uniform)

STUDENTS

- Students who are “**out of school uniform**” must provide a note of explanation from Parents/Carers to their Leader of Wellbeing & Engagement prior to the start of the school day
- The note must contain the date, reason and parent’s signature
- The Leader of Wellbeing & Engagement will issue a green uniform slip as a note for reference for other teachers and make a chronicle entry on the students compass file
- Students out of uniform on 3 occasions and do not provide a note will receive a lunchtime uniform detention
- Students who are **out of Sport uniform for Tuesday or Thursday sport day** must wear the correct formal school uniform and change into sport style clothes. The student must then change back into the correct formal school uniform before dismissal at the end of the day. Students who do not follow this expectation will receive an automatic lunchtime uniform detention
- Students are to be encouraged to rectify unacceptable uniform and grooming standards with a minimum of delay

TEACHERS

- Teachers are required to do a visual check of a students uniform at the start of each lesson (this can occur as students enter the room)
- Students out of uniform, teachers are to request to see their uniform slip
 - If student has uniform slip with correct date teacher does not do anything
 - If the student does not have a Uniform slip the teacher is to make a chronicle entry on the students compass file using the uniform observation form
- Three observations logged by teachers will automatically allocate a student to a uniform detention

6. Evaluation

- WHEN - St Clare's Uniform Policy and its elements shall be clearly documented and reviewed on 5-year rotation
- BY WHOM - Staff, Parents and Students Body, will be consulted in assessing the effectiveness of the policy, and in making amendments to it
- HOW - The policy shall be assessed in the light of its effectiveness