Dear Parents and Friends of St Clare’s

Last week I wrote about the stresses that are being placed on traditional structures and bureaucracies to meet the needs of a rapidly changing society. St Clare’s, like all schools has evolved a series of processes and procedures designed to make the education of our students as “user friendly” as possible for students, parents and teachers.

As time passes and societal expectations change it is not unusual for some of the processes and procedures to become dated or to be in need of review to measure how well they are serving the needs of the community. This week you will receive an invitation to complete a short survey about our Parent/Teacher/Student interview timelines and report timelines. The information gathered in the survey will help us formulate our school calendar for 2017. I hope you can find the time to complete the survey and help us to continue to meet the needs of the St Clare’s community.

https://www.surveymonkey.com/r/VPXQGQT

On Wednesday I had the pleasure of attending the official opening of the Catholic Care Soup Kitchen in Taree. The opening ceremony brought together a great number of organisations from across the Taree region to celebrate the arrival of an important service to the town and its people. St Clare’s Year 10 Hospitality class catered for the event as part of their course learning and did a wonderful job. My thanks to staff members Gab McFarlane, David Constantine and Laurent Gonfond and the Year 10 students who worked so diligently to help ensure the success of the day. It is intended that St Clare’s Year 10 students will do community service in the Soup Kitchen in the future.
Thursday marked the final day of HSC exams. It also was the final day of service for our long term (14 years) Presiding Officer of HSC Examinations Geraldine Mullen. Geraldine first worked as a Primary School teacher but in later years has served our community as exam supervisor and coordinator. Many a nervous Year 12 student has benefitted from her cool head and compassionate nature these past years. We thank Geraldine for her long period of service and the HSC supervision team who again, served our community so well over the past few weeks.
Year 9 and Year 10 students will attend a Careers Showcase at Fays Twin Cinema today. This is a wonderful opportunity for our Stage 5 students to learn about career paths they may wish to follow. A wide range of interests will be covered, including AgriFood Skills, Rural & Farming, Metals & Engineering, Building, Construction & Property Services to name a few. Careers Coordinator, Ian Evans, has put a lot of time into the planning of the excursion and we have high hopes that it will inspire many of our young people to consider future options that they may once have thought were beyond their reach or out of their areas of interest.

The Year 10 cohort sat the Diocesan Year 10 Religious literacy test this week. This test is held in all secondary schools across the Diocese and is set and coordinated by Catholic Schools Office. It marks the start of the exam period for Year 10 which continues next week. We wish all our Year 10s “good studying” as they practice their study and exam skills shortly before entering the final stage of secondary school.

It is an expectation that all students are wearing either a school cap or bucket hat during PE and sport sessions. There has been a long lead in time to this uniform issue. Students who are not properly equipped for their PE classes can expect a penalty. School hats are available from WorkWise.

God Bless

Principal

P & F – NEXT MEETING, WEDNESDAY, 23 NOVEMBER 2016 – 6 PM
VENUE – STCLARE’S LIBRARY

PRAYERS: Please pray for those who are currently experiencing health difficulties and continue to pray for community members experiencing challenges, pain, sickness and grief in their lives at this time.

CHAPLAINCY/PASTORAL CARE: A reminder to all that the school has a Chaplain. Please feel free to contact our Chaplain, Deacon Vince Ryan, through the school office if he can be of assistance to you or any member of our whole school community.

FAMILY DISCOUNT & SCHOOL FEES AGREEMENT 2017: Catholic Schools in the Diocese of Maitland-Newcastle offer family discount rates off tuition fees.

For administration purposes a family discount cannot be given unless this form is completed for each family member and a copy returned to ALL Maitland-Newcastle Diocesan schools your children are attending.

The family discount and school fees agreement form will be distributed to students early next week. Bursar’s Office
**Mass Times**

**Our Lady of the Rosary, Taree**
75 Albert St, Taree
Saturday Vigil:  6:00 pm
Sunday Mass:  9:30 am

**Our Lady of Perpetual Help, Wingham**
8 Farquhar Street, Wingham
Sunday:   8:30am

**St Bernadette’s, Krambach**
Bucketts Way, Krambach
Saturday: 6:30 pm
Sunday:  9 am
(Mass is celebrated on alternate weekends – please speak to Deacon Vince or Mrs Denise

**Our Lady Star of the Sea, Harrington**
Pilot St, Harrington
Saturday Vigil:  6:00 pm
(1st, 3rd and 5th Saturdays in each month)
Saturday Liturgy of the Word and Communion:  6:00 pm
(2nd and 4th Saturdays of each month)

**Our Lady of Fatima, Old Bar**
20 Hall St, Old Bar, Sunday
Mass:  7:30 am

**St Patrick’s, Cundletown**
River St, Cundletown
Sunday Mass:  6:00 pm

**Forster-Tuncurry Catholic Parish**
**Holy Name of Jesus Parish Church, Forster**
33 Lake Street, Forster
Sunday Mass:  9:00 am

**St Mary, Star of the Sea Church, Tuncurry**
15 Peel Street, Tuncurry
Saturday Vigil:  6:00 pm
(2nd and 4th Saturdays of each month)

FROM THE SENIOR SCHOOL:  We are well into Year 12 work now and it is wonderful to see how settled the majority of the students are. So many of the teachers are commenting on how everyone has matured and showing a positive attitude to their studies.

The students seem to be more respectful and supportive of each other. Keep up the great work, ladies and gentlemen.

Yesterday at lunchtime we had a Year Group meeting to complete a quick reflection sheet for the Retreat and remind the students about several school matters.

All the students have been informed that if they are “discontinuing” a subject there is a strict protocol that has to be followed. Students must:

1. Collect a form from Mrs Avery (at lunchtime)
2. Fill in the form
3. Get the form signed by the teacher and coordinator of the subject they are discontinuing
4. Get a parent or guardian’s signature
5. Get the form signed by Mrs Kelly in the bookroom
6. See Mr Evans and obtain his signature
7. Finally, see Mrs Avery for her signature

Students have to stay in their class until Mrs Avery gives them a new timetable.

At this point in time there are several students who do not have the correct USI number and this has to be rectified. We have until mid-November to send these USI numbers to the CSO in Newcastle. Most students have already given me their USI number. Those who have a problem with this will have been told yesterday.
Reports will be handed out today and on reading through these, I am very pleased with Year 11’s overall performance. There are some students who need to apply themselves more, and please don’t forget Year 11, that asking for help is a “must” if you are struggling. Your teachers are here to help you. You can also come and see me if you would like some help.

I am going to put a couple of the Retreat photos in this section of the newsletter for the next few weeks as they are a wonderful reminder of the excellent time we had over these three days and the wonderful way in which you all supported each other.

“Really it comes down to your philosophy. Do you want to play it safe and be good or do you want to take a chance and be great?”

Karen McCann, Year 11 Student Coordinator
CAREERS CORNER: For Year 12, the HSC is ‘done and dusted’. Yesterday, the final written examinations were held. In general, students have been pleased with the papers and the supervisors (organised by BOSTES and NOT the school) have been impressed with the students in terms of punctuality, perceived effort and cooperation.

Next Friday, 11 November, is the date for the 2016 Graduation Evening to be held at the Taree-Wingham Racecourse ‘Winning Post Function Centre’. This year, for the first time, the management of the ‘Winning Post’ are offering a student from St Clare’s a $750 scholarship to be tenable at any place of tertiary education – university, college or TAFE. This scholarship is in recognition of the long association the school has had with the ‘Winning Post’ venue and the involvement of our Year 11 students in assisting with the graduation ceremony each year. The school has a proud history of our Hospitality students gaining employment there, including current catering manager, Tegan Lynch. The recipient will be announced during the ‘Special Awards’ presentations on Graduation Evening.

The HSC results will be issued on Thursday, 15 December, but more on that (and what needs to be done) next week.

Year 11, your time has come. No sooner is the 2016 HSC over than 2017 is looming… BOSTES has released the HSC Examination dates for next year’s HSC:

Term 4, 2017

- Monday 16 October 2017 - HSC written examinations commence
- Friday 10 November 2017 - HSC written examinations conclude no later than this date
- Thursday 14 December 2017 - HSC results released

Term 3, 2017

It is anticipated that our Trial HSC Examinations, based on papers provided by the Catholic Secondary Schools’ Association, will run from:

- Monday 31 July 2017 until
- Monday 14 July inclusive

Hold the horses… there are still some upcoming important 2016 dates for Years 10, 11 and 12

4 November - 2 December final assessment ranks avail to Year 12 students via Students Online

16 November Year 11 (Preliminary) results avail via Schools Online and Students Online

7 December Year 10 (Stage 5) results release via Schools Online and Students Online

15 December HSC results released

16 December ATAR results released
All students from Years 9-12 should access both weekly *JobJump Careers News* updates.

This email focuses on places where post-school training can take place…

…..while this one focuses on careers which emerge from subject Key Learning Areas (KLAs).

These two updates are being emailed to all students from Years 9-12 each Friday.

**Ian Evans, Careers Adviser**

**VOLUNTEER READER/WRITERS:** Examinations begin at St Clare’s next week Monday, 7 November, and then subsequent year groups have exams that finish on 25 November. I ask for any assistance you can give during this time as a reader/writer for students at St Clare’s that need these provisions to access the curriculum.

Each day during the examination period there is a morning and afternoon exam. Morning exams run from 9 am till approximately 11:30 am. Afternoon exams are from about 1 pm onwards.

It is a requirement to have a working with children’s check that is valid for three years. An application can be filled out online at: https://wwccheck.ccyp.nsw.gov.au/Applicants/Application#

It is free to obtain this.

If you feel you or someone you know could assist us during this period please email bernadette.boere@mn.catholic.edu.au

or phone the school on 6552 3300 to show your interest.

Thank you.  Bernadette Boere, Learning Support Coordinator
2016 YEAR 10 YEARLY EXAMINATION TIMETABLE

Please Note:

1. Catch-ups will be done on the first day of your return in order of the exam roster; you may also be requested to complete two exams in one day if you have missed more than one exam.
2. You must contact the school if you are sick on any day you have an exam prior to 9 am.
3. You may receive a zero mark if you do not follow these guidelines.
4. All exams are conducted in the school hall unless otherwise stated.
5. You must be present at the exam hall prior to the exam starting.
6. If you do not have an exam you will attend your normal classes.

<table>
<thead>
<tr>
<th>Date</th>
<th>Morning Session (P1 and 2) Unless stated otherwise</th>
<th>Afternoon Session (P3 and 4) Unless stated otherwise</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 7 November</td>
<td>English – 2 hours</td>
<td>Textiles – 1 hour</td>
</tr>
<tr>
<td>Hall</td>
<td></td>
<td>Information Software 1.5 hours – Room 22</td>
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<tr>
<td>Tuesday 8 November</td>
<td>Maths – 2 hours</td>
<td>HSIE – 1.5 hours</td>
</tr>
<tr>
<td>Wednesday 9 November</td>
<td>Science – 2 hours</td>
<td>Commerce- 1.5 hours</td>
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<tr>
<td></td>
<td></td>
<td>Graphics- 1.5 hours</td>
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<tr>
<td></td>
<td></td>
<td>– Room 31</td>
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<tr>
<td>Thursday 10 November</td>
<td>Food Tech1 (Hospitality) - TTC</td>
<td>Food Tech 2 (Hospitality) - TTC</td>
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<td></td>
<td>Industrial Tech – Timber – Hall</td>
<td>PASS - Hall</td>
</tr>
<tr>
<td>Friday 11 November</td>
<td>Japanese – 2 hours</td>
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<td></td>
<td>Drama – All Day Prac</td>
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</tbody>
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2016 YEAR 9 YEARLY EXAMINATION TIMETABLE

Please Note:

1. If you do not have an exam you will be in class as normal.
2. If your subject is not listed it is because your exam will occur during normal class time or you do not have an exam.
3. Catch-ups will be done on the first day of your return in order of the exam roster; you may also be requested to complete two exams in one day if you have missed more than one exam.
4. You may receive a zero mark if you do not follow this guideline.

<table>
<thead>
<tr>
<th>Week 6</th>
<th>Morning Session all examinations start at 9:10 am unless otherwise stated</th>
<th>Afternoon Session all examinations start at 11:45 am unless otherwise stated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>English – 2 hrs – Hall</td>
<td>Graphics – 1.5 hrs – Room 31</td>
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<tr>
<td>14 November D6</td>
<td></td>
<td>Textiles – 1.5 hrs - Hall</td>
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<tr>
<td></td>
<td></td>
<td>Aboriginal studies – 1.5 hrs - Hall</td>
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<td></td>
<td></td>
<td>Normal classes for all other Year 9 students</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Mathematics – 2 hrs - Hall</td>
<td>Japanese – 2hours - Room 2</td>
</tr>
<tr>
<td>15 November D7</td>
<td></td>
<td>Normal classes for all other Year 9 Students</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Science – 2 hrs – Hall</td>
<td>Food Tech – 1.5hrs Room 9</td>
</tr>
<tr>
<td>16 November D8</td>
<td></td>
<td>Commerce – 1.5hrs – hall</td>
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<tr>
<td></td>
<td></td>
<td>Normal classes for all other Year 9 Students</td>
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<tr>
<td>Thursday</td>
<td>History and Geography – 1.5 hrs – Hall</td>
<td>Pass – 1hour – hall</td>
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<tr>
<td>17 November D9</td>
<td></td>
<td>IT Timber 1 hour – Hall</td>
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<td></td>
<td></td>
<td>Normal classes for all other Year 9 Students</td>
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<tr>
<td>Friday</td>
<td>Music Aural – 1.5 hrs - Rm 37</td>
<td>Music 2.5 hours practical - Room 37</td>
</tr>
<tr>
<td>18 November D10</td>
<td></td>
<td>Normal classes for all other Year 9 Students</td>
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YEAR 10 PHOTOGRAPHY STUDIO VISIT - THE HUB: Our Photography class recently enjoyed an excursion to one of Taree’s leading professional studio spaces. The studio experience was invaluable to the study of “Artists Practice” the planned controlled studio environment that a professional/commercial photographer works under. The students individually used the space for their own appropriated images from famous past iconic photographs and participated in a large scale photo shoot involving the whole class appropriating Anne Ferran’s appropriation from classical sculptures. Scene 1 & II from Scenes on the Death of Nature.

Many thanks to Linda for trusting a bunch of teenagers to hire the space and experience her professional studio equipment and knowledge! Lyndall Laurie, Art Teacher
MATHS WORKSHOP - Mathematics Workshop provides the opportunity for every student to obtain assistance and support in improving their understanding of mathematics. Four mathematics teachers are available each week to explain the concepts you are finding difficult or give assistance to enable you to complete your homework, assignments or any work that you may have missed due to absence from class.

WHEN IS IT ON? Wednesday lunchtime - every week. Bring your lunch!

WHERE? Room 10
We hope to see you there!
Mrs Julie Rowsell, Mathematics Coordinator

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<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/10</td>
<td>8/11</td>
<td>9/11</td>
<td>10/11</td>
<td>11/11</td>
</tr>
<tr>
<td>Help Urgently Required</td>
<td>Ros Hia</td>
<td>Karen Larkin</td>
<td>Help Urgently Required</td>
<td>Pam Squires</td>
</tr>
</tbody>
</table>

VACANCIES STILL EXIST
MORE VOLUNTEERS NEEDED – MONDAYS, WEDNESDAYS & THURSDAYS
IF YOU CAN ASSIST PLEASE CONTACT CHERYL KINGSFORD
AT ST CLARE’S: 6591 2104, HOME: 6552 1857 OR
VIA EMAIL: cheryl.kingsford@mn.catholic.edu.au

LEAVE NOTES & STUDENT MESSAGES: It would be appreciated if parents/guardians would send in a written note if their child needs to leave early for appointments etc. Notes should be handed in at the front office in the morning before roll call. If parents/guardians need to notify their child of a change of afternoon arrangements, it is necessary to phone the school prior to 2:25 pm (End of Lunch – Monday, Tuesday, Wednesday & Friday) or prior to 1:55 pm (End of Lunch – Thursday Sport) as it is often difficult to locate students if their last lesson is a PE Prac or there has been a room change. Students cannot be collected from the school during school hours by anyone other than a parent or guardian without written permission. Thank you.

LATE NOTES: Lateness to school is recorded as a partial absence and must be explained to the school the same way as other forms of absence. Arriving Late for school requires a handwritten note from a parent/carer or a phone call from a parent/carer or the absence is recorded as an unexplained partial absence. Thank you.

SCHOOL CLINIC: Students are reminded that if they are unwell whilst at school they are to advise their teacher who will then send them to the Front Office. If necessary, the office staff will contact a parent while the student waits in the Clinic. Students are not to contact parents on their mobile phones as this leaves teachers and office staff unaware of the situation and is also in breach of the school policy – use of mobile phones. Thank you.
## COMING EVENTS - 2016

### Term 3

| Week 5 | Monday | 7/11 ♦ Year 10 Yearly Examinations commence  
Friday | 11/11 ♦ Graduation Evening  
♦ Year 10 Yearly Examinations conclude |
| Week 6 | Monday | 14/11 ♦ Year 9 Yearly Examinations commence  
♦ Bring Your Own Device (BYOD) Year 7 & Year 10 2017  
Parent Information Evening – 6:30 pm to 7:30 pm  
Friday | 18/11 ♦ Year 9 Yearly Examinations conclude |
| Week 7 | Monday | 21/11 ♦ Year 7 & 8 Yearly Examinations commence  
Wednesday | 23/11 ♦ P & F Meeting – 6 pm  
Friday | 25/11 ♦ Year 7 & 8 Yearly Examinations conclude |
| Week 10 | Wednesday | 14/12 ♦ Year 10 Social – 7 pm  
Thursday | 15/12 ♦ Year 10 Awards Ceremony  
♦ HSC Results released  
Friday | 16/12 ♦ ATAR Results released  
♦ Years 7, 8, 9 & 11 Annual Awards Ceremony  
♦ **Final Day for Students** |
| Week 11 | Monday | 19/12 ♦ Pupil Free Day  
♦ Parent/Teacher Interviews (by request)  
Tuesday | 20/12 ♦ **Final Day for Teachers** |

### 2017

### Term 1

| Week 1 | Friday | 27/1 ♦ Staff Development Day – **Pupil Free Day** |
| Week 2 | Monday | 30/1 ♦ Years 7, 11 & 12 Students Commence  
Tuesday | 31/1 ♦ Years 8, 9 & 10 Students Return |
| Week 5 | Wednesday | 22/2 ♦ School Photographs |